

Volume 1/ Issue 2

UPCOMING EVENTS:

Please mark your calendar to join us for the next Landlord meeting here at ICS.

ICS Landlord meeting

April 25th, 2018

12:00 (noon)-1:00

ICS

2605 S. Oneida St. Suite 106

Green Bay, WI 54304

A representative from Legal Action WI will be present to provide information and answer questions.

Please RSVP to nicolesc@ics-gb.org

UPDATED PLACES TO RENT GUIDE

ICS is currently in the process of updating our “Places to Rent Guide.” This guide is given to Section 8 clients to assist them in locating a unit. Please contact Sarah Hernandez at sarahhe@ics-gb.org to be added to the Places to Rent Guide, or to update your information.

SPRING INSPECTION TIPS

-Look at overall property and ensure that there is no damage (roof or foundation damage) that happened as a result of the winter weather

-Check screens for signs of damage

-Air conditioning and HVAC (if applicable) spring cleaning and maintenance

HAP CHECK.COM

As a landlord on our program you have access to a website called hapcheck.com. This website provides you information on the payment deposits made to your account. On this website the payments are broken down by tenant name and displays the amount deposited for that specific tenant. The login information is below, please contact an ICS specialist if you do not know your ICS account number

Login: Tax ID or SSN (which ever you used when you filled out the W-9)

Password: ICS account number

UPCOMING CHECK RUN VARIANCES

Due to upcoming holidays, the following HAP payments will not be made on the 1st or 15th of the month. Please mark these dates in your calendar.

April 2, 2018 (April 1st payment)

April 16, 2018 (April 15th payment)

July 2nd (July 1st payment)

July 16th (July 15th payment)

September 4th (September 1st payment)



WAITING LIST UPDATE

As of March 1, 2018 ICS began pulling clients off of our waitlist again. Please see the information above if you wish to be added to our Places to Rent Guide.