

## UPCOMING EVENTS:

### Housing Program Informational Meeting

Tuesday April 17<sup>th</sup>, 2018

4:30-6:00 PM

Brown County Library

515 Pine street

### ICS Landlord Meeting

April 25<sup>th</sup>, 2018

12:00 (noon)-1:00

ICS

2605 S. Oneida St. Suite 106

Green Bay, WI 54304

A representative from Legal Action WI will be present to provide information and answer questions.

Please RSVP to [nicolese@ics-gb.org](mailto:nicolese@ics-gb.org)

## UPDATED PLACES TO RENT GUIDE

ICS is currently in the process of updating our "Places to Rent Guide." This guide is given to Section 8 clients to assist them in locating a unit. Please contact Sarah Hernandez at [sarahhe@ics-gb.org](mailto:sarahhe@ics-gb.org) to be added to the Places to Rent Guide, or to update your information.

## SPRING INPSECTION TIPS

-Look at overall property and ensure that there is no roof or foundation damage that happened as a result of the winter weather

-Check screens for signs of damage

-Perform air conditioning and HVAC (if applicable) spring cleaning and maintenance

## HAP CHECK.COM

As a landlord on our program you have access to a website called [hapcheck.com](http://hapcheck.com). This website provides you information on the payment deposits made to your account. On this website the payments are broken down by tenant name and displays the amount deposited for that specific tenant. The login information is below, please contact an ICS specialist if you do not know your ICS account number

**Login: Tax ID or SSN (which ever you used when you filled out the W-9)**

**Password: ICS account number**

## UPCOMING CHECK RUN VARIANCES

The following HAP payments will not be made on the 1<sup>st</sup> or 15<sup>th</sup> of the month. Please mark these dates in your calendar.

April 2, 2018 (April 1<sup>st</sup> payment)

April 16, 2018 (April 15<sup>th</sup> payment)

July 2<sup>nd</sup> (July 1<sup>st</sup> payment)

July 16<sup>th</sup> (July 15<sup>th</sup> payment)

September 4<sup>th</sup> (September 1<sup>st</sup> payment)



## WAITING LIST UPDATE

As of March 1, 2018 ICS began pulling clients off of our waitlist again. Please see the information above if you wish to be added to our Places to Rent Guide.